



Notice of Forthcoming Key Decisions

[This updated version of the Notice supersedes all other versions issued in previous months]

Publication Date: 3 May 2024

NOTICE OF FORTHCOMING KEY DECISIONS

The Notice of Forthcoming Key Decisions contains information about all the Key Decisions which the Leader of the Council believes will be taken by the Cabinet* within the next four months, as far as they are known. The notice is reviewed monthly and rolled forward for each subsequent four-month period. Each notice supersedes the previous one and will be published at least 28 clear days before Key Decisions are due to be made. Some Key Decisions taken by the Cabinet require referral to the full Council.

The definition of a Key Decision as outlined in the Constitution is any executive (i.e. Cabinet) decision that:

- Results in the Council incurring expenditure which is, or savings which are, significant (£200,000 or more) having regard to the Council's budget for the service or function to which the budget relates;
- Is significant in terms of its effects on communities living or working in an area comprising two or more wards in the District; or
- Has a particularly significant impact on any community as experiencing social exclusion or discrimination, whether geography or interest defines that community and even if that community is only located in one ward in the area of the local authority.

The Notice of Forthcoming Decisions has been prepared by the Leader in consultation with the Chief Executive and the Directors and also includes:

- Any executive decisions made in the course of developing or formulating proposals to the full Council to approve or adopt the Policy Framework or Budget. This includes decisions made to propose draft policies for the purpose of consultation; or
- Any executive decision relating to a significant amendment of the Council's Policy Framework or Budget (which is reserved in the Council's Constitution for determination by full Council on a recommendation from the Cabinet).

The Notice of Forthcoming Key Decisions is available for inspection by the public at the Council's offices and at all area offices and libraries in the District, and on the Council's website at www.dover.gov.uk. Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

Democratic Services
Council Offices
White Cliffs Business Park
Whitfield
Dover
Kent CT16 3PJ
Telephone: 01304 872303
E-mail: democraticservices@dover.gov.uk

* This includes the Cabinet, a committee of the Cabinet, individual members of the Cabinet, officers, area committees or under joint arrangements.

The Cabinet comprises the following elected Members:

Councillor K Mills	Leader of the Council
Councillor J L Pout	Deputy Leader and Portfolio Holder for Transport, Licensing and Environmental Services
Councillor E A Biggs	Portfolio Holder for Planning and Built Environment
Councillor P M Brivio	Portfolio Holder for Housing, Skills and Education
Councillor C D Zosseder	Portfolio Holder for Community and Corporate Property
Councillor S H Beer	Portfolio Holder for Finance, Governance, Climate Change and Environment

Notice of Forthcoming Key Decisions which will be made on behalf of the Council

Key Decisions 2024/25	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Head of Service	Portfolio Holder
1	Approval of projects to purchase and develop properties for use as affordable housing	Ongoing (decisions to be taken by Cabinet or Strategic Director (Finance & Housing) in consultation with Portfolio Holder for Housing, Skills & Education)	Head of Finance & Investment	Housing, Skills & Education
2	Changes to Council's Events Policy and Memorandum of Understanding to occupy Council land for events	13 May 2024	Head of Property Assets	Community & Corporate Property
3	Award of Contract for Supply of Housing Management Software	13 May 2024	Head of Housing	Housing, Skills & Education
4	Agreement of extensions to Dour Street Conservation Area and introduction of an Article 4 Direction	13 May 2024 and date to be confirmed	Head of Planning & Development	Planning & Built Environment
5	Award of 5-year contract for Home Improvement Agency service	13 May 2024	Head of Port Health & Public Protection	Housing, Skills & Education
6	Approval of project to purchase new-build properties for use as affordable housing at Wingfield Place, Deal	13 May 2024	Head of Housing	Housing, Skills & Education
7	Adoption of draft Green Infrastructure Strategy	3 June 2024	Head of Planning & Development	Planning & Built Environment
8	Adoption of Pets Policy	3 June 2024	Head of Housing	Housing, Skills & Education
9	Approval and adoption of Anti-Social Behaviour and Hate Crime Policy	3 June 2024	Head of Housing	Housing, Skills & Education
10	Agreement to appropriate land at former nursery site at Park Avenue, Deal	3 June 2024	Head of Housing	Housing, Skills & Education
11	Sale of land at Astley Avenue, Dover	3 June 2024	Head of Housing	Housing, Skills & Education
12	To purchase 7 new houses for shared ownership and affordable rent at Sandwich Road, Sholden	3 June 2024	Head of Housing	Housing, Skills & Education
13	To seek approval for refurbishment of three play areas in 2024/25	3 June 2024	Head of Property Assets	Community & Corporate Property

Agenda Item No 2

Key Decisions 2024/25	Item	Date of meeting at which decision will be taken by Cabinet (unless specified otherwise)	Head of Service	Portfolio Holder
14	Approval of Safeguarding Policy and Person in a Position of Trust Policy	2 September 2024	Head of Community	Community & Corporate Property
15	To consider the update on alternative solutions or sources of external funding that might provide a possible phased way forward in delivering the Tides Leisure Centre project	Early Summer 2024	Head of Place & Growth	Community & Corporate Property
16	Approval of draft Cultural Strategy for consultation	1 July 2024	Head of Place & Growth	Community & Corporate Property
17	To seek Cabinet approval for public consultation on draft Great Mongeham Conservation Area Appraisal	1 July 2024 and date to be confirmed	Head of Planning & Development	Planning & Built Environment
18	Bench Street (Future High Streets Fund and Levelling Up Fund projects) – Decisions related to project progression and delivery	Ongoing (decisions to be taken by the Leader of the Council or Strategic Director (Place & Environment))	Head of Place & Growth	Leader of the Council

- Note: (1) Key Decisions which are shaded have already been taken and do not appear in this updated version of the Notice of Forthcoming Key Decisions.
- (2) The Council's Corporate Management Team reserves the right to vary the dates set for consultation deadline(s) and for the submission of reports to Cabinet and Council in respect of Key Decisions included within this version of the notice. Members of the public can find out whether any alterations have been made by looking at the Council's website (www.dover.gov.uk).

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<p>(1) Topic (one sentence description of the decision being sought) (2) Who will take decision (3) Give date or period within which decision is to be taken (4) Directorate contact (include e-mail and telephone)</p>	<p>(5) Principal Groups/Organisations to be consulted before decision is made (6) Method of consultation (external only [if applicable])</p>	<p>(7) Name of person(s) to whom representations can be made (e-mail/telephone) (8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision (10) Is this information unrestricted or exempt? (11) Date first entered in Notice</p>
<p>KEY 1/24/25</p> <p>(1) Approval of projects to purchase and develop properties for use as affordable housing.</p> <p>(2) Mike Davis, Strategic Director (Finance and Housing) or Cabinet</p> <p>(3) Ongoing</p> <p>(4) Rachel Collins, Head of Housing - Rachel.collins@dover.gov.uk; 01304 872254</p>	<p>(5) Not applicable. (6) Not applicable.</p>	<p>(7) John Mount John.Mount@dover.gov.uk 01304 872252</p> <p>(8) Ongoing</p>	<p>(9) Cabinet decision of 7th September 2020 – Increasing delivery of Affordable Housing</p> <p>(10) Restricted</p> <p>(11) 3 May 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>This is a Delegated Decision. Cabinet decision taken 7th September 2020 for the approval of projects to purchase and develop new affordable housing in the Dover District by the Council for local residents.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>Ongoing.</p>			

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<p>KEY 2/24/25</p> <p>(1) Changes to Events Policy and Memorandum of Understanding to occupy DDC's land for events</p> <p>(2) Cabinet</p> <p>(3) 13 May 2024</p> <p>(4) Rebecca Dyer, Principal Community Development Officer - rebecca.dyer@dover.gov.uk; 01304 872421</p>	<p>(5) Events Safety Advisory Group</p> <p>(6) Not applicable.</p>	<p>(7) Rebecca Dyer, Principal Community Development Officer - rebecca.dyer@dover.gov.uk; 01304 872421</p> <p>(8) 30 September 2023</p>	<p>(9) Cabinet report Events Policy and appendices Memorandum of Understanding to occupy DDC's land</p> <p>(10) Unrestricted</p> <p>(11) 1 September 2023</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>Due to the fatality that occurred in Pencester Gardens in 2022, and the subsequent Coroner's Inquest into the incident, the Council's Events Policy and Memorandum of Understanding to occupy Dover District Council's (DDC) land has been updated and amended to address the recommendations made by the Coroner and issues identified as a result of the incident.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>13 May 2024</p>			

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<p>KEY 3/24/25</p> <p>(1) Award of Contract for Supply of Housing Management Software</p> <p>(2) Cabinet</p> <p>(3) 13 May 2024</p> <p>(4) Rachel Collins, Head of Housing - Rachel.Collins@dover.gov.uk; 01304 872254</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) Rachel Collins, Head of Housing – Rachel.collins@dover.gov.uk; 01304 872254</p> <p>(8) 22 April 2024</p>	<p>(9) Cabinet reports of 12 May 2014 and 13 May 2024 plus NEC contract</p> <p>(10) Restricted</p> <p>(11) 2 February 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>Housing Services currently has a contract with NEC software developers for the Housing Management System which is due to expire on 30 July 2024. The Housing Management software is an integral means of managing DDC’s social housing properties and is also a rent accounting system.</p> <p>The current housing software was inherited when the housing service was taken back in-house from East Kent Housing in October 2020. We now need to either renew our current contract with NEC or seek an alternative housing management system with another software provider.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>Operational – deadline 30 July 2024</p>			

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<p>KEY 4/24/25</p> <p>(1) To agree extensions to the boundary of the Dour Street, Dover Conservation Area and the introduction of an Article 4 Direction</p> <p>(2) Cabinet</p> <p>(3) 13 May 2024 and date to be confirmed</p> <p>(4) Alison Cummings, Principal Heritage Officer – 01304 872464; alison.cummings@dover.gov.uk</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) Alison Cummings, Principal Heritage Officer – 01304 872464; alison.cummings@dover.gov.uk</p> <p>(8) 1 May 2024</p>	<p>(9) Cabinet report</p> <p>(10) Unrestricted</p> <p>(11) 7 March 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>Cabinet adopted the Dour Street, Dover Conservation Area Character Appraisal in September 2023. It was agreed that consultation should be undertaken on two changes to the existing boundary. This consultation has now taken place and the results are reported back to Cabinet for formal approval to the boundary changes.</p> <p>It is additionally requested that Cabinet agrees to a further process of consultation on the implementation of an Article 4 Direction in accordance with the recommendation within the Character Appraisal.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>Cabinet considers the results of the consultation on the two extensions to the Dour Street, Dover Conservation Area – 13 May 2024</p> <p>Cabinet considers the results of the consultation on the introduction of an Article 4 Direction – date to be confirmed</p>			

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<p>KEY 5/24/25</p> <p>(1) To award a 5-year contract for Home Improvement Agency service</p> <p>(2) Cabinet</p> <p>(3) 13 May 2024</p> <p>(4) Tim Lovell, Private Sector Housing Manager - tim.lovell@dover.gov; 01304 793164</p>	<p>(5) Not applicable</p> <p>(6) Not applicable</p>	<p>(7) Tim Lovell, Private Sector Housing Manager - tim.lovell@dover.gov; 01304 793164</p> <p>(8) 7 May 2024</p>	<p>(9) Cabinet report – Five-year contract for the provision of Home Improvement Agency (HIA) (with provision for two-year extension)</p> <p>(10) Restricted</p> <p>(11) 12 April 2024</p>
<p>Brief Details of Item:</p> <p>To obtain Cabinet approval for the award of a contract for the provision of a Home Improvement Agency (HIA) service and to update current arrangements to meet the Council’s procurement rules/regulations. Under the current arrangements, the contract has previously been subject to an extension waiver. The umbrella Kent County Council (KCC) contract has not been extended further and it is unlikely to be re-procured by KCC.</p> <p>The HIA agency will provide assistance for applicants for disabled facilities grants (DFG) (and other assistance) as part of a statutory duty. It will allow for the continued delivery of the statutory service. Note the whole service provision is funded externally through ring-fenced government grant allocation.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>1 June 2024 - operational</p>			

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<p>KEY 6/24/25</p> <p>(1) Approval of a project to purchase new-build properties for use as affordable housing at Wingfield Place, Deal</p> <p>(2) Cabinet</p> <p>(3) 13 May 2024</p> <p>(4) John Mount, Senior Development Officer - John.Mount@Dover.gov.uk; 01304 872252</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) John Mount, Senior Development Officer - John.Mount@Dover.gov.uk; 01304 872252</p> <p>(8) 1 May 2024</p>	<p>(9) Cabinet reports of May 2024 and September 2020</p> <p>(10) Restricted</p> <p>(11) 12 April 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>On 7 September 2020, Cabinet approved the delivery of an increased programme of affordable housing by Dover District Council (Cabinet decision CAB 4). This report seeks approval for the purchase of 48 new-build properties at a site called Wingfield Place, off Freeman’s Way, Deal. The development already has planning consent and has started on site. Currently the developer is intending to hand over the housing in phases, completing in August 2024. 38 of the houses will be let at social rent and 10 of the houses will be for shared ownership.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>The deadline is operational and is related to the developer’s intention to complete development of the properties as soon as practically possible.</p>			

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<p>KEY 7/24/25</p> <p>(1) Adoption of draft Green Infrastructure Strategy</p> <p>(2) Cabinet</p> <p>(3) 3 June 2024</p> <p>(4) Ashley Taylor, Planning Policy & Projects Manager - Ashley.taylor@dover.gov.uk; 01304 872409</p>	<p>(5) Not applicable - consultation on the draft strategy has already taken place</p> <p>(6) Not applicable.</p>	<p>(7) Stefanie Bramley, Senior Natural Environment Officer - (Stefanie.bramley@dover.gov.uk; 01304 872146)</p> <p>(8) 19 May 2024</p>	<p>(9) Cabinet Report and Final Green Infrastructure Strategy and Action Plan</p> <p>(10) Unrestricted</p> <p>(11) 6 January 2023</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>The Green Infrastructure Strategy and Action Plan will identify the needs and opportunities across the District to protect and enhance green infrastructure, helping to guide the investment and delivery of green infrastructure and to realise its associated benefits for people and nature. It will help the Council meet the requirements of the Environment Act 2021 and supports the delivery of the Council's emerging Local Plan. Cabinet agreed a draft strategy for consultation in March 2023, and the public consultation was carried out in the autumn of 2023. This decision relates to the final strategy being brought back to Cabinet for adoption.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>3 June 2024 - operational deadline</p>			

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<p>KEY 8/24/25</p> <p>(1) To seek Cabinet's approval to adopt the proposed Pets Policy.</p> <p>(2) Cabinet</p> <p>(3) 3 June 2024</p> <p>(4) Mike Davis, Strategic Director (Finance and Housing) - mike.davis@dover.gov.uk; 01304 872107</p>	<p>(5)</p> <ul style="list-style-type: none"> • Dover District Tenant Group • Corporate Consultation (Accounts, Legal & Equalities) <p>(6) Not applicable.</p>	<p>(7)</p> <p>Rachel Collins, Head of Housing - Rachel.collins@dover.gov.uk; 01304 872254</p> <p>Perry DeSouza, Senior Housing Policy Officer - Perry.desouza@dover.gov.uk; 01304 872137</p> <p>(8) 1 May 2024</p>	<p>(9) Cabinet report</p> <ul style="list-style-type: none"> • Pet Policy (draft) • Cabinet report • Equality Impact Assessment <p>(10) Unrestricted</p> <p>(11) 7 March 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>The current Pets Policy was approved by Cabinet in 2020, however there have been some legislative and regulatory changes since then that now require the Policy to be reviewed.</p> <p>The Council has a duty under legislation and regulation to ensure that any pets kept by tenants within our properties do not fall into any banned breeds identified in the Dangerous and Wild Animals Act 1976 and the Dangerous Dogs Act 1991. In 2023 the American XL Bully type breed was included as a banned breed of dog after a series of deaths across the country.</p> <p>The Council is also obliged through the Neighbourhood and Community Standard that our neighbourhoods and communal areas are 'clean and safe', and to ensure that any pets kept by tenants do not pose a health and safety risk (including anti-social behaviour) to other tenants, leaseholders and residents.</p> <p>The proposed Policy has been developed in line with current legislation and regulation and provides a policy framework for staff when reviewing tenant applications to keep pets, and for tenants to comply with when requesting and keeping a pet in one of our properties.</p>			

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

There are no statutory deadlines set by either legislation or regulation. Once this policy has been approved and adopted by the Council it can be implemented across Housing Services.

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<p>KEY 9/24/25</p> <p>(1) To seek Cabinet's approval to adopt the proposed Anti-Social Behaviour and Hate Crime Policy</p> <p>(2) Cabinet</p> <p>(3) 3 June 2024</p> <p>(4) Mike Davis, Strategic Director (Finance and Housing) - mike.davis@dover.gov.uk, 01304 872107</p>	<p>(5) Dover District Tenant Group, Corporate Consultation (Accounts, Legal & Equalities)</p> <p>(6) Not applicable</p>	<p>(7) Rachel Collins, Head of Housing - Rachel.collins@dover.gov.uk; 01304 872254</p> <p>Verity Johnson, Housing Manager - Verity.johnson@dover.gov.uk; 01304 872253</p> <p>Perry DeSouza, Senior Housing Policy Officer - Perry.desouza@dover.gov.uk; 01304 872137</p> <p>(8) 1 May 2024</p>	<p>(9)</p> <ul style="list-style-type: none"> •Anti-Social Behaviour and Hate Crime Policy (draft) •Cabinet report •Equality Impact Assessment <p>(10) Unrestricted</p> <p>(11) 12 April 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>The current Neighbour Nuisance and Anti-Social Behaviour Policy was approved by Cabinet in 2020. Since then, there have been several legislative and regulatory changes that now require this document to be reviewed.</p> <p>The Council is statutorily required by the Regulator of Social Housing's Neighbourhood and Community Standard to produce and publish a policy that outlines how it will address anti-social behaviour (ASB), what formal and informal action will be taken, a tenant's right to an ASB Case Review and how the Council will work collaboratively with other agencies to prevent the occurrence of ASB. The proposed Policy has been developed to comply with existing legislation and regulation, and now includes an expanded section on ASB in relation to Hate Crime and Domestic Abuse.</p>			

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

While the Council is statutorily required to have this Policy, there are no statutory deadlines. Once this policy has been approved and adopted by the Council, it will be implemented across Housing Services.

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<p>KEY 10/24/25</p> <p>(1) To appropriate land at former nursery site, Park Avenue, Deal and seek Cabinet approval for a redevelopment to provide affordable housing</p> <p>(2) Cabinet</p> <p>(3) 3 June 2024</p> <p>(4) Rachel Collins, Head of Housing – Rachel.collins@dover.gov.uk; 01304 872254</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) Peter Smith, Development Officer – peter.g.smith@dover.gov.uk; 01304 872249</p> <p>(8) 1 May 2024</p>	<p>(9) Cabinet report</p> <p>(10) Restricted</p> <p>(11) 12 April 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>This report seeks to obtain Cabinet consent to appropriate an existing building and land on the site of a former nursery at Park Avenue, Deal, to be held over for the purposes of Part II of the Housing Act 1985, and to further obtain consent to proceed with a planning application for a residential redevelopment to provide five new affordable homes, in support of the Council’s delivery of new affordable housing.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>There is no statutory timescale. However, the development will mean the demolition of the existing vacant building which is the target of vandals and the subject of ongoing hire and repair costs, as well as allowing the Council to provide affordable homes.</p>			

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<p>KEY 11/23/24</p> <p>(1) Sale of land at Astley Avenue, Dover</p> <p>(2) Cabinet</p> <p>(3) 3 June 2024</p> <p>(4) Rachel Collins, Strategic Housing Manager - Rachel.collins@dover.gov.uk; 01304 872254</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) Rachel Collins - rachel.collins@dover.gov.uk; 01304 872254</p> <p>(8) 17 August 2023</p>	<p>(9) Cabinet reports</p> <p>(10) Restricted</p> <p>(11) 4 August 2023</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>On 6 February 2023 Cabinet considered a report on ‘Sale of land at Roman Road and adjacent to Astley Avenue, Dover. It was agreed that the decision should be deferred in order to obtain independent advice on the proposed agreement from a person with the appropriate expertise, and that a report presenting the findings be brought to Cabinet in due course. The additional information has been obtained, and it is now appropriate to provide an update for Cabinet and request a decision on the sale of the land.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>3 June 2024 – for commercial reasons in relation to the sale.</p>			

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<p>KEY 12/24/25</p> <p>(1) To purchase seven new houses for shared ownership and affordable rent at Sandwich Road, Sholden</p> <p>(2) Cabinet</p> <p>(3) 3 June 2024</p> <p>(4) Rachel Collins, Head of Housing – Rachel.collins@dover.gov.uk; 01304 872254</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) Peter Smith, Development Officer – peter.g.smith@dover.gov.uk; 01304 872249</p> <p>(8) 20 May 2024</p>	<p>(9) Cabinet report</p> <p>(10) Restricted</p> <p>(11) 3 May 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>This report seeks Cabinet approval for a project to acquire the freehold of seven affordable homes at Sandwich Road, Sholden, and to further approve the subsequent sale of shares in five of the properties (those designated as Shared Ownership homes) to support the delivery of new affordable housing.</p> <p>The development already has planning consent and has started on site. The developer is currently intending to hand over the housing in phases, with this phase being completed in August 2025.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>There is no statutory timescale.</p>			

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<p>KEY 13/24/25</p> <p>(1) To seek approval for the refurbishment of three play areas during 2024/25.</p> <p>(2) Cabinet</p> <p>(3) 3 June 2024</p> <p>(4) David Parish, Head of Property Assets - David.parish@dover.gov.uk; 01304 872433</p>	<p>(5) Stakeholders including Walmer Town Council and Sandwich Town Council, local schools, community groups and local site users.</p> <p>(6) Online questionnaire via DDC's website, on-site consultation via Community Roots van, telephone and emails</p>	<p>(7) Kieron Burrett, Assistant Architectural Technician – (01304) 872442; Kieron.burrett@dover.gov.uk</p> <p>(8) 23 May 2024</p>	<p>(9) Cabinet report and Appendix 1 - Consultation approach</p> <p>Dover District Play Area Redevelopments 2023/24 files – Property Services</p> <p>S106 agreements for planning applications DOV/16/00017 and DOV/19/00216</p> <p>(10) Unrestricted</p> <p>(11) 3 May 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>This report seeks Cabinet approval to begin procurement for the partial refurbishment of three play areas across the district, grant the Strategic Director (Place and Environment) delegated powers to award the main works contract(s) following a competitive tender process, and to release funds on completion of works. These proposed refurbishments are key to enhancing the district's overall play area provision and will help to maintain the high standards expected of play areas across the district.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>A decision is needed in good time to enable the Council to deliver these projects in accordance with the timescales agreed with our contributing stakeholders.</p>			

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<p>KEY 14/24/25</p> <p>(1) Approval of Council's Safeguarding Policy and supporting PiPoT (Person in a Position of Trust) Policy</p> <p>(2) Cabinet</p> <p>(3) 2 September 2024</p> <p>(4) Kayleigh Jones, Safeguarding and Resilience Officer - Kayleigh.Jones@dover.gov.uk; 07815 429755 or David Parratt, Community Safety and Resilience Manager - David.Parratt@dover.gov.uk; 07592 385831</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) Kayleigh Jones, Safeguarding and Resilience Officer - Kayleigh.Jones@dover.gov.uk & 07815 429755 or David Parratt, Community Safety and Resilience Manager – David.Parratt@dover.gov.uk; 07592385831</p> <p>(8) 19 August 2024</p>	<p>(9) Cabinet report and Safeguarding Policy and supporting PiPoT (Person in Position of Trust) Policy</p> <p>(10) Unrestricted</p> <p>(11) 23 February 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>Following from the KMSAB (Kent and Medway Safeguarding Adults Board) SAF (Self-Assessment Framework), a number of safeguarding recommendations were made. These recommendations included the review of the current Safeguarding Policy and the addition of a supporting PiPoT (Person in a Position of Trust) Policy which has not previously been put into place.</p> <p>The Safeguarding Policy supports the day-to-day safeguarding function being carried out by the Council's staff supporting those who live, work and visit the district.</p>			

Deadline for Item:

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

No specific deadline – seeking approval from Cabinet in September 2024.

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<p>KEY 15/24/25</p> <p>(1) To consider the update on alternative solutions or sources of external funding that might provide a possible phased way forward in delivering the Tides Leisure Centre project</p> <p>(2) Cabinet</p> <p>(3) Early Summer 2024</p> <p>(4) Laura Corby, Strategic Project Manager - Laura.corby@dover.gov.uk; 01304 872448</p>	<p>(5) Portfolio Holder and stakeholders including leisure operators and external developers</p> <p>(6) Meetings, telephone, online discussions via email and Microsoft teams</p>	<p>(7) Laura Corby, Strategic Project Manager – laura.corby@dover.gov.uk; 01304 872448</p> <p>(8) To be advised</p>	<p>(9) Cabinet reports of July 2018, February 2020, July 2022, November 2023 and Early Summer 2024</p> <p>(10) Unrestricted</p> <p>(11) 15 December 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>In November 2023, Cabinet noted the findings from the RIBA Stage 2 detailed feasibility summary report and the challenges posed to the viability of the project by the wider economic climate. Members agreed to approve the additional spend of £20,000 from the existing Tides Replacement capital project to explore whether there are any solutions or sources of external funding that might provide a possible way forward for the project. This report is being prepared to inform Cabinet Members of how this work has progressed and to decide how and whether the project should progress in its current form to the next stage of development or otherwise.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>Tides Leisure Centre wetside is reaching its end of life and the health & fitness offer is very poor. A decision is required to direct future proposals for Tides Leisure Centre and Members are asked to consider alternative solutions or sources of external funding being explored and to determine how best to direct the next stages of project development.</p>			

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<p>KEY 16/24/25</p> <p>(1) Approval of draft Cultural Strategy for consultation</p> <p>(2) Cabinet</p> <p>(3) 1 July 2024</p> <p>(4) Roger Walton, Strategic Director (Place and Environment) - 01304 872420; roger.walton@dover.gov.uk or Chris Townend, Head of Place and Growth - 01304 872423; christopher.townend@dover.gov.uk</p>	<p>(5) Stakeholder groups and individuals have been consulted prior to this Cabinet report (see below).</p> <p>(6) Thorough research and internal and external stakeholder consultation has already taken place. This included informal consultation from February 2023 (ongoing). We have also worked with colleagues to include findings from the Creative Centre/Bench Street public consultations during April 2023.</p>	<p>(7) Christopher Townend, Head of Place and Growth - 01304 872094; Christopher.townend@dover.gov.uk</p> <p>(8) 17 June 2024</p>	<p>(9) Cabinet Report Working Draft of 'Cultural Strategy for Dover 2023'</p> <p>(10) Unrestricted</p> <p>(11) 4 August 2023</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>Dover District Council has previously recognised the strategic and regenerative importance of culture with the publication of the Cultural Framework in 2009, and its synergy to wider corporate objectives, policies, planning and ambitions. Since 2009, Dover has undergone a number of significant developments and the town centre is currently a priority place for regeneration. Arts Council England have also identified Dover as one of their priority places in England.</p> <p>It has been proposed that the Council should adopt and deliver a new and ambitious, overarching Cultural Strategy for Dover. This will sit alongside the developing Place Plan for Dover. In order to finalise and adopt the new Cultural Strategy and maintain a launch date by the end of 2023, a month of public consultation will be undertaken, followed by final amendments and editing in response to consultation.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>1 July 2024 - operational</p>			

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<p>KEY 17/24/25</p> <p>(1) To seek Cabinet approval for public consultation on the draft Great Mongeham Conservation Area Appraisal</p> <p>(2) Cabinet</p> <p>(3) 1 July 2024 and date to be confirmed</p> <p>(4) Alison Cummings, Principal Heritage Officer – 01304 872464; alison.cummings@dover.gov.uk</p>	<p>(5) Statutory organisations, public, private and voluntary sector organisations</p> <p>(6) This will be undertaken in accordance with the requirements of the Statement of Community Involvement</p>	<p>(7) Alison Cummings, Principal Heritage Officer – 01304 872464; alison.cummings@dover.gov.uk</p> <p>(8) 14 June 2024</p>	<p>(9) Cabinet report</p> <p>(10) Unrestricted</p> <p>(11) 3 May 2024</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>The Council has a duty under the Planning (Listed Buildings and Conservation Areas) Act 1990 to review its conservation areas ‘from time to time’. The Dover District Heritage Strategy has recognised that most of the district’s conservation areas do not have an approved character appraisal, and it recommends that the Council should encourage local community groups to carry out such appraisals in conjunction with the Council.</p> <p>The Appraisal has been prepared by a consultant, part-funded by the Great Mongeham Society, with input by officers and members of the group. The results of the consultation exercise will be reported back to Cabinet.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>Cabinet agrees that the draft Great Mongeham Conservation Area Appraisal be published for public consultation – 1 July 2024</p> <p>Cabinet considers results of public consultation and decides whether to adopt the Appraisal – To be confirmed</p>			

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<p>KEY 18/24/25</p> <p>(1) Bench Street (Future High Streets Fund and Levelling Up Fund Projects) – Decisions related to project progression and delivery</p> <p>(2) Leader of the Council or Strategic Director (Place and Environment)</p> <p>(3) Ongoing</p> <p>(4) Christopher Townend, Head of Place and Growth (01304 872094; christopher.townend@dover.gov.uk)</p>	<p>(5) Not applicable.</p> <p>(6) Not applicable.</p>	<p>(7) Christopher Townend, Head of Place and Growth (01304 872094; christopher.townend@dover.gov.uk)</p> <p>(8) Ongoing</p>	<p>(9) Cabinet Reports</p> <p>(10) Exempt</p> <p>(11) 8 July 2022</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>The Council has been awarded and accepted Future High Streets Fund and Levelling Up Fund funding for a Creative/Business Centre and Creative Campus building (Dover Beacon Project) and other improvements in and around the Bench Street area of Dover. This item supports urgent/delegated decisions taken by the Leader of the Council or the Strategic Director (Place and Environment) relating to the delivery and progression of the project in order to meet outcomes and deadlines.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>Ongoing and Operational</p>			